

Request letter from parent

From

Date:

Parent Name

Student name

Address...

Mobile:

To

The Secretary

Sewa International

Plot No. 49, Deen Dayal Upadhyaya Marg,

New Delhi – 110002

Sir

My son/daughter _____ is studying in Grade ____ (Academic year

2023-24) in the _____

_____ school.

On _____ (date), we had paid Rs. _____ (Rupees _____

_____ in words) towards annual fee for the academic year 2023-24. He/She is not in receipt of any

other scholarship.

Please see the enclosed fee receipt. We request you to reimburse the fees to the following account:

Account Name:

Account Number:

Bank Name:

IFSC:

Name

Sign: